

**SREE VIDYANIKETHAN ENGINEERING COLLEGE
(AUTONOMOUS)**

Sree Sainath Nagar, Tirupati – 517 102, A.P.

17th Meeting of the Governing Body held on 25th June 2016
(as Autonomous College with effect from 2010-2011)

MINUTES

Members Present:

1.	Dr. M. Mohan Babu, Chairman, Sree Vidyanikethan Educational Trust	Chairman
2.	Sri M. Vishnu Vardhan Babu, Chief Executive Officer, Sree Vidyanikethan Educational Trust	Member
3.	Sri M. Venkatadri Naidu, Treasurer, Sree Vidyanikethan Educational Trust	Member
4.	Sri M. Krishna, Member, Sree Vidyanikethan Educational Trust	Member
5.	Sri P. Janardhan Reddy, Member, Sree Vidyanikethan Educational Trust	Member
6.	Dr. D.V.S. Bhagavanulu Director, SVEC	Member
7.	Dr. C. Subhas Dean (Academics)	Member
8.	Shir Narain Singh Former Joint Secretary, UGC, New Delhi	Member
9.	Prof. P. Sangameswara Raju Professor of EEE, SVU College of Engineering, SV University, Tirupati	Member
10.	Prof. K.S.R. Anjaneyulu Officer on Special Duty to Vice-Chancellor, JNTUA, Ananthapuramu	Member
11.	Dr. P.C. Krishnamachary, Principal, Sree Vidyanikethan Engineering College	Member Secretary

Dr. K.I. Varaprasad Reddy, Founder & Chairman, Shantha Biotechnics Ltd, Hyderabad could not attend the meeting.

1.0 Action Taken Report on Minutes of 16th Governing Body Meeting held on 27th April, 2016.

Principal apprised the members that the 16th meeting of the Governing Body was held on 27-04-2016. In accordance with the resolutions made, meetings of the following bodies were held:

- ✓ Boards of Studies
- ✓ Academic Council
- ✓ Finance Committee, and
- ✓ Other Committees

Members resolved that the Action Taken Report be recorded.

2.0 Report of the Principal for the academic year 2015-2016

2.1 to 2.5

Members congratulated the Management and the Principal for admitting students against for almost all the sanctioned intake in Diploma, B.Tech, M.Tech and MCA courses for the academic year 2015-2016.

The members also congratulated the Management and the Principal for achieving excellent results.

Members appreciated the arrangements made for conducting/organizing various student activities - curricular, co-curricular and extra-curricular activities - and suggested that the same efforts may be continued.

2.6 Student Support

Members expressed their satisfaction on the financial support and assistance extended to the students through:

- Tuition Fee reimbursement from Welfare Departments
- GATE Fellowships
- TEQIP-II Teaching Assistantships
- Fee Concessions and Financial Support by SVET

Members appreciated the efforts of the College Management and the Principal in implementing student training programmes. The efforts made by the Management for bringing Industry and Corporate to the campus and providing placements for 509 students who have completed their course in 2015-2016 were noted. The members advised that the same approach may be adopted for improving students' placements.

2.7 Faculty Support

Resolved that the existing encouragement / support / incentives to the faculty members may be continued for:

- Publishing Research Papers in Journals
- Publishing Technical Books
- Receiving Research funding
- Results achieved in the subject(s) taught
- Improving Academic Qualifications
- Attending Faculty Development Programs/Seminars/Workshops/ Refresher Courses

3.0 NBA

The members congratulated the Management, the Principal and members of faculty concerned for getting NBA Accreditation for M.Tech Programs: VLSI, CS, EPS & DECS for 2 years based on Outcome Based Education (OBE)

The members also noted the proposals submitted by the College to NBA for Accreditation of 5 UG Programs.

Compliance Report for B.Tech – Computer Science and Systems Engineering Program was submitted to NBA, New Delhi.

4.0 Research

The research activities carried out in the Institution availing the research facilities provided by the following research laboratories/Committees in the College are appreciated by the members:

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory
- Research Advisory Committees

The members expressed their happiness over the efforts of the Management and the Principal in getting Research funding and for submitting proposals which are under active consideration.

IPR cell : The members appreciated the initiative of starting the IPR Cell and approved the constitution of IPR Cell. The members suggested the Cell to provide awareness and opportunities of IPR to the students and members of faculty.

Alumni Start-up : The members felt delighted to welcome alumni setting-up start-up on campus and asked the Principal to provide necessary support and facilities for ease of operation.

5.0 Grants sanctioned

While congratulating the College authorities, the members noted with satisfaction the grants sanctioned by AICTE/DST-SERB/MHRD during 2015-16 for implementing various academic/research programs in the College.

6.0 Library

The members complimented the Management for equipping the Central Library with text books, software packages and e-resources as per AICTE norms.

7.0 TEQIP

Members noted with satisfaction the progress of the TEQIP-II project implementation and project activities in the Institution. They appreciated the efforts of the Principal, TEQIP-II Institutional team members, Deans, HoDs, Faculty, Staff and Students of the Institution in implementation of the project activities.

7.1 to 7.4

Members also noted that:

- A fund of **Rs. 472.11 lakhs** was utilized as on 5th June, **2016** for organizing various Faculty, Staff and Student Developmental Activities under TEQIP-II.

Activities:

Members noted the following activities:

- The mail regarding 'Attending on "Focused Group Discussion" (FGD) on 30-04-2016 received from SPFU, AP on 26-04-2016
- The mail regarding 'procurement completion date has been extended to 30th June 2016 and that the PMSS is also in operation now and all the procurement activities should be carried out through PMSS only' received from SPFU, AP and NPIU on 02-05-2016
- Minutes of the Focused Group Discussion (FGD) organized by SPFU AP received on 03-05-2016
- The letter regarding Internal Audit for the financial year 2015-16 for the period 01-10-2015 to 31-03-2016 received from SPFU, AP on 04-05-2016
- The mail regarding 'Achievement of expenditure in the project against the action plan received from SPFU, AP and NPIU on 06-05-2016
- The mail regarding 'Variation in Expenditure against Action Plan for the March and April, 2016 received from SPFU, AP on 16-05-2016
- The mail regarding 'PMSS software is functional now. If any new packages have been uploaded in PMSS' received from SPFU, AP on 16-05-2016
- The letter regarding 'Depositing 30% Institutional Share into TEQIP-II Operating Bank Account' and Annual Recurring Expenditure for the FY 2014-15 – Furnishing of Account balances of Four Funds received from SPFU, AP on 27-05-2016
- The mail regarding 'Aide Memoire of the 6th Joint Review Mission (JRM) received from SPFU, AP and NPIU on 28-05-2016

- The mail regarding 'Proposed Visit / Inspection to the four of the project Institutions was received from SPFU, AP on 02-06-2016
- The mail regarding 'conduct of workshop on Audit Practices on 15-06-2016 at VR Siddhartha Engineering College, Vijayawada was received from SPFU, AP on 04-06-2016

7.5 Approvals:

The members accorded approval to the following;

- "Status of Autonomy" to NPIU submitted by the Institution on 06-05-2016
- "Status of NPIU Sponsored MCEP's at IIMS" submitted by the Institution to SPFU, AP and NPIU on 13-05-2016
- APSCHE meeting with Autonomous colleges on 08th May, 2016 received on 16-05-2016
- Data furnished by the Institution regarding Clarification on e-FMR on TEQIP-MIS online Portal on 20-05-2016
- "Year-wise expenditure details as per the prescribed pro-forma" submitted by the Institution on 30-05-2016
- Draft copy of Internal Audit Report for the period 01-10-2015 to 31-03-2016 for the FY 2015-16 received from M/s. Ramamurthy (N) & Co.,

8.0 Ratifications

8.1 TEQIP-II

Members ratified the following items:

- Activity-wise expenditure details for the months of April and May 2016 submitted to SPFU, AP. on or before 3rd of the successive months.
- Monthly Financial Management Reports (FMRs) for the months of April and May 2016 submitted to SPFU, AP on or before 3rd of the successive months.
- Bank Reconciliation Statements (BRS) for the months of April and May 2016 submitted to SPFU, AP on or before 3rd of the successive months.

8.2 Recommendations of the Academic Council

The Governing Body ratified the following recommendations/approvals of the Academic Council meeting held on 18th May, 2016:

- The revised Vision, Mission of the Departments, Program Educational Objectives (PEOs) and Program Specific Outcomes (PSOs) of the Programs, proposed and discussed in the respective BoS.
- New Assessment tools and processes for measuring/evaluation of course outcomes.
- New Assessment tools and processes used for attainment of each of the Program Outcomes (POs) and Program Specific Outcomes (PSOs).

- Academic Regulations to be implemented with effect with effect from the academic year 2016-17 for B.Tech, M.Tech and MCA
- Course Structure of I Year B.Tech & Syllabi and Syllabi of Common Courses, Course Structure for II Year, III Year and IV Year of all B.Tech programs, Course Structure and Syllabi of M.Tech programs, and Course Structure of MCA program and Syllabi of I Year MCA
- Panels of Examiners for the following programs recommended by the respective Chairpersons of Board of Studies of **I B.Tech & Common Courses of all branches, and M.Tech, I and II Semesters.**
- List of external experts from Academia, Alumni and Industry in various Boards of Studies for the period 2016-2018.
- Academic calendars for 2016- 2017 for II, III & IV Year B.Tech, II Year M. Tech. and II & III year MCA.
- Implement the Academic Calendars for I Year M.Tech, I Year MCA and I Year B.Tech as and when dates for admissions for these courses are finalized.
- **Extension of Academic Period to a M. Tech. Student under SVEC10 regulations :**

Mr. Undeti Shanthivardhan bearing roll number 11121D0716 joined M. Tech. in Electrical power systems in the academic year 2011-'12 under SVEC10 regulations. As per the regulations, he should have completed the degree in maximum of four years (by 2014-'15). However, due to ill health he could not complete the degree as the project work is incomplete. Hence he forfeits his seat and admission stands cancelled as per the regulations.

However, on his request, it is resolved to permit for completion of the M.Tech (EPS) program by 2016-17 as a special case.

8.5 Recommendations of the Finance Committee

- (i) Budget estimates for the College for the Academic Year 2016-2017.
- (ii) Fee details for the Academic Year 2016-17

The above recommendations were approved.

8.6 Internal Quality Assurance Cell (IQAC)

The members have approved the AQAR for 2015-16 and advised the Principal for submission as per the procedure.

The IQAC Annual Report including Reports of e-Governance for the Academic Year for 2015-16 is approved.

8.7 Appointments

The members ratified the teaching positions sanctioned and recruited thereafter for the academic year 2016-17.

Members ratified the appointments of the Director, Deans and Heads of Department.

Members have also taken note of the appointments of faculty members and non-teaching staff.

9.0 Proposals

The members expressed their happiness over the proposals submitted by the Institution:

- Extension of Autonomous Status to UGC for the period 2016-17 to 2021-22.
- Extension of Approval for the Existing Programs, Continuing supernumerary seats for PIO, Continuing seats for son/daughter of NRIs by AICTE for the academic year 2016-17.
- Getting accorded “UGC-Colleges with Potential for Excellence” status under CPE Scheme by UGC, New Delhi.
- Having selected and approved as one of the Technical Skill Development Institutions (TSDIs).
- The members have perused the strategic plan for the Academic Year 2016-17 and informed the Principal to monitor its effective implementation.

10.0 Achievements

The members congratulated the college on bagging 38 Prathibha Awards for the meritorious students in B.Tech, M.Tech, and Diploma bestowed by the Government of Andhra Pradesh.

The members applauded the college on attaining Gold Status in the AICTE-CII survey in both Engineering disciplines and in Emerging Engineering Institutes out of 2160 participating institutes.

Statutory Bodies / Committees

Members have taken note of the functioning of Academic Council, Boards of Studies and Finance Committee to ensure effective management of academic, financial and administrative affairs of the College.

The Governing Body approved the proposal to extend the tenure of office of the members of Academic Council and Finance Committee for a period of two years with effect from the academic year 2016-17.

Also the Member Secretary, Governing Body and the Principal, Sree Vidyanikethan Engineering College is authorized to approach JNTUA, Anantapur for nominating Experts as nominees to the Academic Council and Boards of Studies.

12.0 Suggestions from Hon'ble members

The Hon'ble Members of the Governing Body made the following suggestions:

- Prepare advisory of Journals based on quality and impact factor for giving incentives for the faculty
- Industry interaction needs to be augmented.

- Apply for M. Tech Programs having demand.
- HOD's are informed to present their achievements and future plans to Governing Body.
- Research proposals for funding from UGC / AICTE, DST and other agencies need to be enhanced.
- Introduce Yoga and meditation in the College for the benefit of students and staff.
- Speed – up Faculty, Staff and Student Developmental activities as planned to achieve the project targets by 31st October, 2016 and utilize the unspent amount before 31st October, 2016.
- Prepare necessary action plans / documents in view of TEQIP Phase – III within the frame work guidelines of NPIU and SPFU, AP.
- To prepare Action Plan to utilize the four funds after the closure of the project i.e., 31st October, 2016.

The members have suggested to rework on the strategic plan keeping in view of the new changes happening in curriculum, industry demands and placement of students.

The performance assessment of the Head of the Institution for the academic year 2015-16 is assessed and is apprised to all the members of Governing Body.

The members appreciated the progress made by the Institution and placed on record the proactive measures implemented by the Management for the welfare of the employees and students.

The Hon'ble members resolved to authorize the Chairman, Academic Council and Principal, Sree Vidyanikethan Engineering College to effect necessary changes/modifications in the Academic Regulations / Syllabi / Evaluation procedures and Results wherever deemed necessary and report the same to the Governing Body at its immediate next meeting for ratification.

The 17th Meeting of the Governing Body concluded with thanks to the Members.


(Dr. P. C. KRISHNAMACHARY)
Principal & Member Secretary