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## **Internal Quality Assurance Cell (IQAC)**

### **Twelfth Meeting on 24-06-2016**

#### **AGENDA**

1. Action Taken Report on Minutes of the 11<sup>th</sup> Meeting held on 28-03-2016
2. Implementation of SVEC-16 Regulations
3. Academic year Theme: 2016-17
4. E- Governance Initiative
5. Strategic & Perspective Planning
6. Approvals
  - a. Preparation & Submission of AQAR for Approval from BOG
6. Any other item

#### **Minutes of the Meeting**

Item 1 : IQAC Coordinator appraised on the activities envisaged under IQAC since its eleventh meeting on 28-03-2016 and Chairperson requested the members to approve minutes of its previous meeting. The following are the action taken correspondingly.

- BOS meetings were conducted by all the departments during April, 2016.
- New SVEC-16 Regulations will be in effect from the academic year 2016-17.
- Conduct of Regular meetings in five UG programs applying for NBA accreditation for the submission of SAR to NBA on 02-07-2016.
- Incubation activities through ALT+T labs were initiated in the institute and paid internships were offered to students A presentation on the final product was given on 02-04-2016 by the concerned.

Item 2 : BoS Meetings were organized for the approval of Syllabi for I B.Tech courses, M.Tech and MCA programs during April 2016. Dr.I.Sudarsan Kumar, Member appraised the need for plan of requirements from the departments for successful implementation of SVEC-16 Regulations.

Item 3 : IQAC chose the theme, "Quality practices in Teaching, Learning and Research" for academic year 2016-17.

Item 4 : As part of E-Governance initiative, following activities were automated in NIVA

Governance Activity	E-Governance initiative
Examination	Notification And Time tables
	Registrations
	Nominal rolls
	Hall ticket generation
	Answer Scripts encoding
	Revaluation Recount
	Notification
Library (Using KOHA)	Access Registration Date wise
	Books due list
	Check in data
	Check out data
	Issue books List data
	Members log record
	Books Received in time

Item 5 : Chairperson presented on the Strategic & Perspective plans of the institution to its members and invited discussion on the same. Members expressed their views for the improvement before submission to BoG for approval.

Item 6 : IQAC coordinator presented the draft AQAR for the year 2015-16 and incorporated the suggestions made by its members before submitting it to Governing body for approval.

Item 7 : Progress of research activities in the departments was discussed. Dr.I.Sudarsan Kumar suggested that the departments to utilize the expertise of adjunct faculty.

Dr.V.Trinatha Rao, Industry representative suggested the need for encouraging activities towards innovation and entrepreneurship. He referred to the initiatives by government of India and Andhra Pradesh in this regard.

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*B. Narendr 24/6*

*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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