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## **Internal Quality Assurance Cell (IQAC)**

### **Ninth Meeting on 18-09-2015**

#### **AGENDA**

1. Action Taken Report on Minutes of the 8<sup>th</sup> Meeting held on 12-06-2015
2. Feedback on Teaching Learning
3. Research Mentoring
4. Placement & Training Activities
5. Approvals
  - a. Submission of Proposal for Autonomy
  - b. V-Times
6. Any other Item

#### **Minutes of the Meeting**

- Item 1 : IQAC Coordinator appraised on the activities envisaged under IQAC since its Eighth meeting on 12-06-2015 and Chairperson requested the members to approve minutes of its previous meeting. The following are the action taken correspondingly.
- Preparations for NBA visit were monitored by IQAC Chairperson through presentations and meetings.
  - Feedback on the implementation of SVEC-14 regulations was collected and were decided to be taken up for in next regulations.
  - Training program was conducted on Automation of Admission process through NIVA to administrative staff on 17-08-2015 by members of NIVA team.
  - As part of Alumni interaction, RECALL: Bangalore chapter was opened on 15-08-2015 by SVEC.
- Item 2 : IQAC monitored the report presented by Dean (Academics) on the practices being followed in the departments to monitor teaching, learning and research practices. The members advised that faculty shall frequently obtain feedback on their practices in teaching and learning.
- Item 3 : Members of IQAC identified the need to enhance research mentoring activities at SVEC for its faculty with immediate effect from the current academic year and were advised internal members to identify profiles of experts from prominent institutions for mentoring of faculty members at SVEC and suggest them to IQAC Chairperson.
- Item 4 : Placement officer explained on the placement activities initiated in the departments and details are as follows:
- Internal Training: Training classes on Communication Skills for all branches of II & III B.Tech I Semester will commence from 03-07-2015 and will be continued till the end of semester.
- External Training: External Agency shall conduct training classes for all final year B.Tech, MCA & M.Tech from 27-07-2015 to 17-08-2015.

- Item 5 : IQAC Coordinator appraised the members on the submission of Proposal to UGC New Delhi For the renewal of autonomy status.  
Principal, SVEC has appraised the members on V-Times – institution Magazine with contributions from faculty and staff
- Item 6 IQAC chairperson also informed on the status of development of ERP package NIVA to its members.

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18/9/2015

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