

Internal Quality Assurance Cell (IQAC)

Third Meeting on 28-03-2014

AGENDA

1. *Action Taken Report on Minutes of the 2nd Meeting held on 20-12-2013*
2. *Academic regulations and Improvements*
3. *Outcome Based Education – Enhancement to existing practices at SVEC*
4. *Review report on activities based on Half yearly Academic data.*
5. *Approvals*
 - a. *Pedagogical skills in Teaching and Learning under OBE*
 - b. *Evaluation Procedures of student Learning outcomes*
 - c. *Office Automation*
6. *Any other Item*

Minutes of the Meeting

Item 1 : IQAC Coordinator appraised on the activities envisaged under IQAC since its second meeting on 20-12-2013 and Chairperson requested the members to approve minutes of its previous meeting. The following is the action taken correspondingly.

- ECE, CSE & EEE Departments submitted the proposals for enhanced intake to AICTE and details are as follows:

S.No	Department	Name of the Program	Theme of Application
1	ECE	B.Tech (ECE)	Enhanced intake from from 180 to 240
		M.Tech (DECS)	Enhanced intake from 18 to 24;
2	CSE	B.Tech (CSE)	Enhanced intake from from 180 to 240
		M.Tech (CNIS)	Enhanced intake from 18 to 24;
3	EEE	B.Tech (EEE)	Enhanced intake from from 180 to 240

- Departments were requested to monitor the usage and record corresponding outcomes of equipment and software procured under TEQIP-II.
- New revised Regulation (SVEC-14) formulation is in progress and BOS meetings are planned in April, 2014.
- Two UG programs B.Tech(EEE) and B.Tech(CSSE) submitted e-SAR to NBA, New Delhi on 11-01-2014.
- Following events were conducted as part of previous meeting deliberations:



- Alumni meet was conducted on 15-03-2014 with around 450 participants and after the meeting, Alumni visited their respective departments for interaction with faculty and students.
- Prof. C.N.R. Rao, Head of Scientific Advisory Council to Prime Minister and the Honorary President of Jawaharlal Nehru Centre for Advanced Scientific Research (Bangalore), addressed the students and members of faculty on the topic “Celebration of Science” on 20-03-2014. **Dr. M. Mohan Babu, Chairman, SVET** and CEO, **Sri. Vishnu Manchu** honored the scientific luminary, and other dignitaries, the Principals, Directors, Deans, Faculty and Students of Sree Vidyanikethan Educational Institutions took part in the felicitation.
- An awareness program on Evolutionary Assessment and Evaluation practices in OBE was organized on 23-12-2013 for all students of SVEC in Dasari Auditorium, SVEC.

Item 2 : Dean (Academics) emphasized on the need for monitoring the new academic regulations which were consolidated after review meetings prior to IQAC meeting and sought approval from the members and the Chairperson IQAC. Dates for BoS Meetings were finalized in the meeting.

As a part of new Regulations, the following curricular items were introduced in new SVEC-14 regulations to be implemented from the Academic Year 2014-15:

- Open Electives
- Professional Electives(I-IV)
- Introduction of the Latest and advanced Domain Specific Courses

Item 3 : Chairperson instructed the respective Heads of the departments to monitor the learning outcomes of its students which reflect the placement potential among students. Need for vibrant activities from department technical associations were stressed.

Item 4 : IQAC Chairperson appreciated the initiatives taken by the departments towards accomplishment of academic activities and practices followed for the improvement of teaching-learning process.

Department level efforts for encouraging students to pursue industry oriented projects were appreciated. Student support schemes taken up by the departments were decided to be encouraged further.

Coordinator, IQAC was requested to take up administrative audit with the help of administrative office of SVET and submit the report to IQAC Chairperson on or before 31-03-2014.

Item 5 : Practices involved in effective implementation of Outcome Based Education were discussed and following events were approved to be conducted:

- To conduct a program during semester breaks on Pedagogy and other relevant skills for effective implementation of OBE.
- Attainment of Program Outcomes and its direct and indirect components. Attainment of Course Outcomes and relevant rubrics.
- IQAC Chairperson stressed the need for the conduct of training program on Office automation to administrative staff.

Item 6 : Chairperson reviewed the preparations of UG and PG programs applying for NBA under Tier-I in new format.

IQAC Coordinator was instructed by the members to request concerned HOD's to submit their Academic audit data in the specified format on or before 31-05-2014, so that quality audits can be planned.



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Coordinator, IQAC



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Principal & Chairman, IQAC
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